

**MONTEREY BAY METAL ARTS GUILD
BOARD MEETING MINUTES
June 9, 2013**

The board meeting of Monterey Bay Metal Arts Guild (MBMAG) was held at the Council Chambers in the Tannery in Santa Cruz California. The meeting was called to order by **President Elsa Etcheverry** at 10:05 a.m.

Attending Board Members: Elsa Etcheverry, President; Toni Danzig, Vice President; Angela Gleason, Treasurer; Laura Howard, Secretary; Mary Luke, Director; Maggie Klepp, Director; Barbara Banducci, Director; Dorie Green, Director. .

(1) SECRETARY'S REPORT: Laura Howard, Secretary, advised that the Board Minutes of April 13, 2013, had been approved electronically by email.

(2) TREASURER'S REPORT: Angela Gleason, Treasurer, provided the members of the board an accounting showing a balance of \$12,759.36. .

The board discussed a need for a summary of detailed information regarding incoming and outgoing funds by way of workshops and exhibitions. Such a summary is vital for future planning.

Consensus: The board agreed that this summary should be compiled by the bookkeeper and regularly provided to the board.

(3) DISPLAY EQUIPMENT:

Question: Should we have a policy on loaning or renting out our display equipment?

Consensus: We agreed that at the present time our policy will be not to lend our equipment, nor to rent it out.

(4) EXHIBITIONS, presented by Toni Danzig

A. ZFolio Gallery: Toni said this event will be held at ZFolio in Monterey in November of 2013. Members of the guild have already received an invitation to participate in this event . **Helene Daniels** and **Pat Evans** are co-chairing this event.

Consensus: To establish a protocol for the future, the board discussed the need for entry fees to be deposited PayPal.

B. Santa Cruz Museum of Art and History (MAH):

This event will be a full working show held from December 6, 2013 to February 2, 2014, and is co-chaired by **Toni Danzig** and **Dorie Green**. This show should attract both children and adults. It will include not only the juried exhibit, but also workshops, lectures, and a full sale. The show is titled "Mind, Heart, Hand--From the Metal Artist's Studio." A "save-the-date" invitation has already been sent out to the membership, advising that future information will be forthcoming.

The juried process will occur in December. Three pieces from member artist will be accepted. The pieces must be presented to the jurors as jpg photos.

The sale will occur in the atrium of MAH sometime in January. Participation in this sale is for all members of MBMAG.

The board discussed a tentative time-line for this event as follows:

- July send out a "best-of-knowledge" time-line calendar including important information for the juried show
- Entry fees to be received by August 1
- Jpg photos to be received by September 1
- Pieces accepted for jury to be received by mid-September

Angela advised that **Devi Pride**, a photographer at the Tannery, is still interested in shooting promotional images of members' works.

Appointments must be made in advance, however.

C. PACIFIC GROVE ART CENTER (PGAC): The president said that this matter will be moved to the agenda for the next board meeting. This event requires a chair from the Monterey area.

(5) GUEST ARTISTS: presented by **Mary Luke**

A. Jeanie Pratt Workshop, August 23, 24, and 25, 2013, from 9:30 a.m. to 4:30 p.m. at Jewelry Toolery in the Tannery. Jeannie will give a lecture/presentation on Friday night at the **Santa Cruz Institute of Contemporary Art (ICA)** in the Tannery.

The total cost of the Jeanie Pratt workshop will include her fees, materials, per diem costs, incidentals, and rent. This workshop allows ten participants.

Mary will send out an email announcement of this workshop to the membership. In that announcement she will ask for someone in the Santa Cruz area to volunteer a place for Jeanie to stay. She will also state in this email that to reserve a spot for this workshop an interested participant must

be confirmed as a paid-up member and must immediately deposit into PayPal the fee or must send in a check within three days of confirmation. The workshop fee has not yet been determined.

B. Curtis Arima Workshop, September 28 and 29, with a possibility for a third day. This workshop will be held at Cabrillo College and will be co-sponsored with the **Seahawk Metal Arts Club (SMAC)** from Cabrillo College.

(6) MASTER CALENDAR: presented by **Mary Luke**

Mary and **Barbara Banducci** have created a spread-sheet master calendar on Excel. This calendar is continually updated with all the events that apply to MBMAG and that are of interest to the membership. It will help to dispense with conflicts of events and provide lead times for workshops.

(7) OUTREACH: The board members agreed that the **Make-a-Bracelet** event at the **Maker's Faire** was a success. Elsa and **Rhonda Sprague** will transport the Make-a-Bracelet equipment to Watsonville for the **PAPA's** event on June 15. More volunteers are needed to help with this outreach program. So that a clear understanding is in place, information about what is required from the volunteers needs to be sent to them prior to the event.

(8) POSTCARDS: The president said that the matter of postcards will be placed on the agenda for the next board meeting.

(9) INCORPORATION presented by **Barbara Banducci**

Barbara advised that **Josh Wagner**, our legal adviser, is handling our final incorporation procedures with the State of California. For an additional fee he will handle the paperwork that needs to be filed with the IRS, the Secretary of State, and the Franchise Tax Board for this year.

Consensus: Employ Josh Wagner to complete the filing of necessary Federal and State paperwork for this year and next.

(10) WEBSITE presented by **Barbara Banducci**

The Members Gallery is set up, as well as the list of voting members. The bylaws should be next in place. Also minutes of meetings should be included on the website. As mentioned above, the master calendar should also be incorporated into the website.

(11) NEWSLETTER: presented by **Maggie Klepp**
Maggie said she would be sending out by email a request for submissions to the summer newsletter.

(12) RETIRING BOARD MEMBERS:
Angela Gleason, Maggie Klepp, and Laura Howard will be retiring from the board at the end of the year. Various replacements for these board positions were discussed.

(13) SUMMER MEETING WITH ELECTIONS:
This annual event will be held at the Sierra Azul Nursery in Watsonville on August 11, 2013. A breakdown of the event is as follows:

- 10:00 a.m. to noon--board meeting
- 12:00 to 12:30 --potluck lunch
- 12:30 to 1:00--meeting
- 1:00 to 2:00 activity.

ADJOURNMENT: This board meeting was adjourned by the president at 12:15.

Laura Howard, Secretary